

# CITY OF WESTLAKE

FLORIDA



## CITY COUNCIL

JohnPaul O'Connor  
Mayor

Greg Langowski – Seat 4  
Vice Mayor

Gary Werner – Seat 1  
Julian Martinez – Seat 2  
Charlotte Leonard – Seat 3

## ADMINISTRATION

Kenneth Cassel  
City Manager

## CITY ATTORNEY

Donald J. Doody, Esq.  
City Attorney

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## NOTICE OF BOARD VACANCY

THE CITY COUNCIL OF THE CITY OF WESTLAKE, FLORIDA IS ACCEPTING APPLICATIONS FROM THOSE RESIDENTS INTERESTED IN SERVING ON THE FOLLOWING BOARD:

### Education Advisory Board

Five (5) Regular Members  
One (1) Alternate Member

Please download and complete an Advisory Board/Committee Application from the Boards & Committee page on the City's Website - <https://www.westlakegov.com/bc>. Please submit board application and resume to the City Clerk's office by email to [zburgess@westlakegov.com](mailto:zburgess@westlakegov.com) by **Tuesday, January 30, 2024**. Please contact the City Clerk's Office at (561) 530-5880 with any questions.

### Board Purpose:

1. Serve as a liaison group between the City of Westlake, the Palm Beach County School District (the "School District"), and all public schools which are located within the City to improve and enhance communication between all parties.
2. To promote and provide public awareness for programs, opportunities, and initiatives of public schools located within the City.
3. To recognize and promote accomplishments of students, educators, administrators, public schools located within the City.
4. Monitor School District activities and report on those impacting the City as needed. Schools located outside of the City of Westlake shall not be within the Education Advisory Board's scope or purview. The committee shall be advisory only and may be abolished or disbanded at any time or reorganized at any time by the City Council.

### Board Qualifications:

1. Board Members shall be City residents.

2. Board Members shall have a background in education and experience in the field of education. Shall be knowledgeable and concerned with education issues in the community. Be a member of a parent teacher organization or association, school advisory council, or other similar organization associated with or sponsored by the School District, or a public school located within the City; or be a parent/legal guardian of a child currently enrolled in a City public school.
3. Any member of the board may be removed for cause in accordance with state law. The City Council shall promptly fill any vacancy.
4. At the organizational meeting of the board a chairperson and vice-chairperson shall be selected by majority vote of the board. The chairperson and vice-chairperson shall be selected annually at the April Meeting.
5. Lack of attendance at meetings shall constitute neglect of duty. Lack of attendance is defined as failure to attend two (2) consecutive meetings or a failure to attend more than one-half of the meetings scheduled in a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting.
6. School Liaison: Three (3) regular members shall serve as a liaison to one (1) of the three (3) public schools located within the City. Liaison selections will occur at the Board's organizational meeting each July. Liaison duties shall include interacting with the selected school on a regular basis to determine needs, new programs and initiatives, serve as liaison between neighborhood associations and any other information impacting the City and City residents; and reporting such information back to the Board as needed.
7. Should a Board Member fail to maintain these qualifications for service at any time, then that Board Member shall be disqualified from serving and shall either resign immediately or be subject to removal. Additionally, Board Members shall not use Board meetings or their titles as Board Members to promote, advocate for, or advertise their outside employer or business.

**The following City residents shall not serve on the Board as regular or alternate members:**

1. An employee of the Palm Beach County School District.
2. An employee of an organization funded by the School District (e.g., charter school employee); or
3. An employee of a charter management organization or charter education management organization.

Zoie P. Burgess, CMC

City Clerk

Posted: January 16, 2024