



CITY OF WESTLAKE  
Building Department  
4001 Seminole Pratt Whitney Road  
Westlake, Florida 33470  
(561) 530-5880 [www.westlakegov.com](http://www.westlakegov.com)

## Solar Panels Application Package Requirements for Westlake

Photovoltaic Permit applications PV requires 2 permit applications. Solar panel contractors must provide either **CVC + EC** licenses or **EC + CCC** licenses and must be registered and in good standing with Westlake.

*Incomplete permit application packages will NOT be accepted. If this checklist is sent to you, please make sure you have EVERYTHING below and submit the COMPLETE package to <https://cityviewportal.westlakegov.com/>.*

- Permit applications – completely filled out, signed and fully notarized
  - 1 for electrical (EC license)
  - 1 for structural (CVC or CCC license)
- Plans -**NO COLOR** – must be signed and sealed (do not lock drawings)
  - Must include electrical load calculations
  - Must include structural calculations.
- Survey/site plan marked with panel and equipment placement
- Contractor's signed agreement with owner
- Proof of ownership, via either a warranty deed or a statement from the Property Appraisers office